

**NOVA Online**

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| **CHD 205-E40A (#13385) Summer 2020 Pacing Guide**  **Guiding the Behavior of Children**  **Professor - Dr. Ivy Beringer** | | | | |
| **Week** | **Assignments** | **Points** | **Due Dates** | |
| **Module 01**  **Week 01**  **May 18-24** | **Module 01**  **Theoretical Approaches – Read Chapter 01**  **Child Development and Guidance – Read Chapter 02** |  | |  |
|  | **D 1.A Introductions** **in Discussions (ungraded)** | **0** | | **05/24/20** |
|  | **A 1.1 Submit Syllabus Acknowledgement Form on Bb (ungraded)** | **0** | | **05/24/20** |
|  | **A 1.2 Article Response:** ***From Policing to Participation*****(first assignment) First Assignment Due Date - failure to complete the first assignment by 05/26/20 will result in student being dropped from the course without refund. Note: It is due on 05/26/20, but you have grace until 05/26.**  **D 1.1From Policing to Participation** | **10**  **10** | | **05/24/20**  **05/24/20** |
|  | **A 1.3 Self-Regulation Assignment**  **D 1.2 Self-Regulation Discussion** | **10**  **10** | | **05/24/20**  **05/24/20** |
|  | **D 2.1 Non-Competitive Game Discussion** | **10** | | **05/24/20** |
| **Module 02**  **Week 02**  **May 25-31** | **Module 02**  **Mistaken Behavior – Read Chapter 03**  **The Adult’s Role in Guidance – Read Chapter 04** |  | |  |
|  | **Last Day to Submit First Assignment A 1.2 (see Week 01)** |  | | **05/26/20** |
|  | **Last Day to Drop for a Refund** |  | | **05/26/20** |
|  | **A 3.1 Levels of Mistaken Behavior Assignment**  **D 3.1 Levels of Mistaken Behavior Discussion** | **10**  **10** | | **05/31/20**  **05/31/20** |
|  | **A 4.1 Observation Assignment** | **25** | | **05/31/20** |
|  | **A 4.2 Competencies Checklist Assignment** | **25** | | **05/31/20** |
|  | **A 4.3 Code of Ethical Conduct Assignment** | **10** | | **05/31/20** |
| **Module 03**  **Week 03**  **Jun 01-07** | **Module 03**  **Organizing the Classroom Environment – Read Chapter 05**  **Managing the Classroom Environment – Read Chapter 06** |  | |  |
|  | **D 5.1 Physical Environment Discussion** | **10** | | **06/07/20** |
|  | **D 5.2 Project-Based Learning Discussion** | **10** | | **06/07/20** |
|  | **A 6.1 Sensory Processing Assignment**  **D 6.1 Sensory Processing Discussion** | **10**  **10** | | **06/07/20**  **06/07/20** |
| **Module 04**  **Week 04**  **Jun 08-14** | **Module 04**  **Communication with the Group – Read Chapter 07** |  | |  |
|  | **D 7.1 Starting Smallto Discussion** | **10** | | **06/14/20** |
|  | **A 7.1 5 Reasons Assignment**  **D 7.2 5 Reasons Discussion** | **10**  **10** | | **06/14/20**  **06/14/20** |
| **Module 05**  **Week 05**  **Jun 15-21** | **Module 05**  **Communication with the Individual – Read Chapter 08** |  | |  |
|  | **Last Withdrawal Date for “W”** |  | | **06/20/20** |
|  | **Mid-term Exam (Proctored - Available 06/14-06/22)**  **Covers Chapters 01-07: See Study Guide**  **Note: You must pass both the mid-term exam and the final exam in order to pass the course regardless of other assignment grades.**  **Students who do not take the mid-term will be dropped from the course.** | **150** | | **06/21/20** |
| **Week** | **Assignments** | **Points** | | **Due Dates** |
|  | **Parent Conference Script**  **D 8.1 Parent Conference Script Discussion** | **10** | | **06/21/20** |
| **Module 06**  **Week 06**  **Jun 22-28** | **Module 06**  **Conflict Management – Read Chapter 09**  **Problem-solving– Read Chapter 10** |  | |  |
|  | **A 9.1 Conflict Resolution Assignment** | **10** | | **06/28/20** |
|  | **A 9.2 CSEFEL Assignment** | **10** | | **06/28/20** |
|  | **A10.1Teacher Interview Assignment** | **40** | | **06/28/20** |
| **Module 07**  **Week 07**  **Jun 29- Jul 05** | **Module 07**  **Intervention – Read Chapter 11** |  | |  |
|  | **A 11.1 Creating Bright Futures** **Assignment** | **10** | | **07/05/20** |
|  | **A 11.2 Positive Behavior Support** **Assignment** | **10** | | **07/05/20** |
|  | **A 11.3 Philosophy of Guidance Assignment** | **50** | | **07/05/20** |
| **Module 08**  **Week 08**  **Jul 06-12** | **Module 08**  **Liberation Teaching – Read Chapter 12**  **Children Under Stress** |  | |  |
|  | **A 12.3 Prevention of Child Abuse Assignment** | **10** | | **07/12/20** |
|  | **Final Exam (Proctored – Available 07/04-06/12)**  **Covers Chapters 08-12: See Study Guide**  **Note: You must pass both the mid-term exam and the final exam in order to pass the course regardless of other assignment grades.** | **150** | | **07/12/20** |
|  | **No work accepted after 11:00 p.m. tonight** |  | | **07/12/20** |
|  | **Course End Date** |  | | **07/12/20** |
|  | **Final Grades Ready for Review** |  | | **07/14/20** |
|  | **Total Points** | **650** | |  |
|  | **Point Values**  **Assignments (250 pts.) + Dis Bds (100 pts.) = 350 points**  **Midterm (150 pts.) + Final Exam (150 pts.) = 300 points**  **Total Pts.**  **=** **650 points**    **Please note that you must pass both the mid-term and the final**  **exam to pass the course regardless of your grades on the**  **assignments.** | **Grading Scale:**  A = 585-650  B = 520-584  C = 455-519  D = 390-454  F = 0-389 | | |

**On-line Course Work**

While this is an on-line course, it is neither self-paced nor exclusively independent work. The course has been designed to follow a time schedule with assignments and discussion board opportunities created to compliment the textbook readings.

Research shows that students are most successful with distance education when they start their course work on time and make steady progress. Expect to work 6-9 hours per week on assignments for this course. To help you do this, please follow the pacing guide below.

**This online weekly schedule begins on Monday mornings and ends on Sunday nights. Assignments and Discussion postings are usually due by Sunday nights.**

**Policies**

**Late Work Policy**

All assignments must be submitted by uploading files. Assignments submitted in person or via e-mail will be returned. Assignments including Discussion participation are due as specified. If you need to submit an assignment/project after the due date you must have the instructor’s permission. Work that is more than 1 week late will not be accepted (unless prior arrangements have been made). It is the discretion of the instructor to accept or refuse work after 1 week.

Assignments and Discussions will be made unavailable in CANVAS as of 1 week past the due date and will not be accepted as e-mail attachment either.

## Tests must be taken during the assigned week. Tests taken before or after the assigned week must have the permission of the instructor. Please note that you must pass both the mid-term and the final exam in order to pass the course regardless of your grades on the assignments.

**No work will be accepted after July 12th.**

**Incomplete Grades**

A grade of “I” (Incomplete) is given only when a student has completed the majority of the course (60% or more) and becomes unable to attend class or to complete course requirements near the end of the course due to a mitigating circumstance.

Also, read the Withdrawal Policy section below for further grade information.

**Mitigating Circumstances**

Mitigating circumstances are defined as unavoidable situations that can be **verified and documented**. Examples would include situations like the serious illness of the student, the serious illness or death of a family member, family financial problems, a change in employment hours, or temporary absence from area because of employment.

**Withdrawal Policy**

Students who stop participating in class activities during the withdrawal period, should complete a withdrawal form to receive a grade of "W."

The last date to withdraw from the course and still receive a **refund** or to change to audit is **May 26, 2020.** The last date to withdraw from the course and still receive a **grade of “W”** is **June 20, 2020**.

Students who have never logged on to CANVAS and have not submitted the first graded assignment and have not contacted the instructor will be withdrawn from the class by the instructor on **May 26, 2020** and will **not** be eligible for a refund.

**After May 26, 2020**, students making unsatisfactory progress either by failure to enter CANVAS weekly, or poor academic performance will be assigned the letter grade of “F,” unless there are documented mitigating circumstances. Documentation must be provided as soon as possible, but no later than **July 6th** in order for students to avoid the letter grade of “F.”

**Participation Policy**

Students are expected to enter CANVAS weekly and complete at least one task.

**Academic Dishonesty**

**Any cheating (plagiarism on papers or cheating on quizzes or tests) will result in a failing grade for the course.**

When College officials award credit, degrees, and certificates, they must assume the absolute integrity of the work you have done; therefore, it is important that you maintain the highest standard of honor in your scholastic work. The College does not tolerate academic dishonesty. Students who are not honest in their academic work will face disciplinary action along with any grade penalty the instructor imposes. Procedures for disciplinary measures and appeals are outlined in the Student Handbook. In extreme cases, academic dishonesty may result in dismissal from the College. Please see the Student Handbook for more information: [http://www.nvcc.edu/students/handbook/](http://www.nvcc.edu/students/handbook/%20)

**E-mail**

VCCS policy requires that all students use their VCCS email accounts to interact with VCCS faculty, and that all VCCS faculty use their college email account to interact with students. Please make sure to check your student email account several times a week. Log in to MyNova on the college homepage [http://www.nvcc.edu/](http://www.nvcc.edu/%20%20) to access it. Hint: an easy way to send email about the course is through the Blackboard course site. I will not accept email from personal accounts; I will not accept email that does not have the course number in the Subject line (CHD 205 NOVA Online); I will not open an attachment that comes with an email that has no message telling me what it is.

**Disability Services for Students:**

Northern Virginia Community College is committed to giving every student the support and services they need to pursue their college education and take advantage of all available opportunities. No qualified student with a documented disability shall be denied access to or participation in the services, programs and activities of the college. **For more information**, see <http://www.nvcc.edu/current-students/disability-services/>